

# ROYAL ACADEMY OF DANCE

## Lecturer in Dance Education

Job Description – April 2024

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**The RAD is committed to Safeguarding and promoting the welfare of children and young people and expects all colleagues to share this commitment.**

### About the role

#### Role Summary

As a member of the academic staff, you will be responsible for the teaching, assessment and development of education and dance education and training modules across all Faculty of Education programmes (distance learning and onsite delivery). This position will include supervision of practical dance teaching placements in schools and colleges in private, public and community dance contexts. You will also contribute to the development of the Faculty of Education's outreach and Continuing Professional Development initiatives such as product development, and proactively engage with learning technologies to enhance learning and teaching experiences. As a Lecturer in Dance Education, you will be required to undertake administrative duties associated with module tutoring, practical teaching supervision, day- to-day management and academic and pastoral support of students. It is expected that you will contribute to the research and scholarship profile of the Faculty of Education.

#### Department Summary

To develop, promote, coordinate, administer and deliver the RAD's programmes of study leading to undergraduate and postgraduate degree, diploma and certificate awards of the validating university, and awards of the Royal Academy of Dance.

To support and develop the validation relationship with the validating university.

To enhance the visibility and renown of the professional qualifications of the Royal Academy of Dance internationally.

To contribute to the Academy's programme of continuing professional development to ensure an up to date, dynamic workforce.

#### Location

On-Site

#### Hours

Part Time (0.8 FTE)

#### Contract

Permanent

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## **Key Responsibilities**

### Teaching:

- Creating and delivering distance learning and onsite modules in education and dance teacher education and training across Faculty of Education programmes at undergraduate, postgraduate and professional levels of study;
- Supervising trainee dance teachers on professional placements;
- Setting, marking and monitoring of module assignments in education and dance teacher education and training;
- Monitoring and development of modules across all programmes in response to sector-recognised standards, educational initiatives and developments across education and dance teacher education and training;
- Supervising and tutoring student dissertations and research projects related to education, arts education, dance education, and teacher education and training at undergraduate and postgraduate levels of study;
- Working with Faculty of Education Senior Management and peer academic colleagues in the development of current and future programmes of studies;
- Engaging in learning and learning technologies to support and enhance learning and teaching experiences and outcomes.

### Administrative Duties:

- Engagement with wider student support including pastoral care, year tutoring and academic skill development;
- Monitoring and development of learning resources;
- Supporting Faculty of Education Senior Management and Programme Managers in the annual reviews of programmes, external inspections and audits as appropriate;
- Attending all relevant meetings including Programme Meetings, Student Progress and Assessment Boards, Boards of Examiners, Annual Programme Reviews and Planning Days as required;
- Participating in staff support and development initiatives, including INSET sessions and staff mentoring schemes;
- Maintaining teaching files, tutorial notes and other evidence of learning and teaching in accordance with Faculty expectations for internal and external reviews and inspections;
- Undertaking administrative duties (e.g. word processing, filing, e-mail, correspondence, etc.) related to teaching, tutoring, assessment, supervision, student support and programme development as required, and in line with GDPR expectations.

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Professional Development and Contribution to the Education/Dance Education Community:

- Engage in Continuing Professional Development in accordance with the Staff Development Policy;
- Attend conferences, present papers (where appropriate) and disseminate new ideas and practices to students and colleagues;
- Submit articles, reviews or papers for publication in appropriate publications including peer-reviewed journals.

Faculty of Education Committee Representation:

- Programme Meetings
- Boards of Examiners
- Student Progress and Assessment Boards

***This job description is a starting point for the role we are asking you to fulfil. It is a working document and as such may change and evolve as the role, team and the RAD develop.***

**All colleagues are required to promote and safeguard the welfare of children they are responsible for or come into contact with and to adhere to and ensure compliance with the RADs Safeguarding Policy at all times. If, in the course of carrying out your responsibilities you become aware of any actual or potential risks to the safety and welfare of children in the RAD you must report any concerns to a Safeguarding Lead.**

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## Our Values, Mission, and Vision

**Mission:** We promote the art of dance and ensure its development through diverse and inclusive dance education and training programmes across the world, nurturing creativity, innovation, artistry and excellence. Through dance we can enrich lives and transform communities.

**Vision:** To be a global leader of excellence in dance education, inspiring future generations of teachers and dancers.

## OUR VALUES

WE ARE

1. Exceptional Together - working collaboratively to achieve exceptional outcomes.
2. Creative Innovators – at the forefront of new artistic ideas and approaches.
3. Champions of wellbeing – providing a supportive environment and promoting the wellbeing of the dance community.
4. Open to all – removing barriers to participation.
5. Happy to help – providing excellent customer service and being helpful and friendly.

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## Lecturer in Dance Education

Person Specification – April 2024

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The RAD has responsibility for, and is committed to, the safeguarding and promoting the welfare of children, young people and adults at risk and requires all colleagues to share this commitment.

All candidates are obliged to disclose in their application details of convictions, cautions and any previous concerns raised in relation to safeguarding issues. If there are any disclosures made, these will be discussed in confidence with the candidate.

	<b>Essential Criteria</b>	<b>Desirable Criteria</b> <i>(extra qualities which can be used to differentiate applicants)</i>
<b>Education and Qualifications</b>	Excellent educational background including a postgraduate degree (or near completion of postgraduate degree) or equivalent in education or dance teacher education  Experience of teaching in further education or higher education contexts	Dance teaching qualification or equivalent statutory teacher accreditation  AdvanceHE Fellowship or equivalent

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<b>Skills and Abilities</b>	<p>Excellent time management skills in relating to effectively fulfilling teaching profile and related workload activities to meet departmental expectations</p> <p>Excellent written and oral communication and interpersonal skills both to teach, advise and inspire students and influence colleagues</p> <p>Ability to plan, prioritise and meet deadlines, and to stay calm and positive under pressure</p> <p>Ability to work competently with Microsoft Office and a range of other IT programmes for teaching purposes.</p>	<p>Production of interactive learning resources and webinars</p>
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<p><b>Experience and Knowledge</b></p>	<p>Comprehensive knowledge, understanding of current trends and research in education, pedagogical practices and teacher education to support dance teacher education and training programmes of study</p> <p>Familiarity with blended, online and distance learning complemented by digital learning technologies and Virtual Learning Environments</p> <p>Commitment and track record of engagement with personal professional development</p> <p>Knowledge of current legislation and debates concerning widening access and participation, equal opportunities, health and safety, and data protection</p>	<p>Experience of leadership and line management responsibility</p> <p>Experience of developing web-based learning environments which include digital learning technologies</p>
<p><b>Other requirements</b></p>	<p>Evidence of contribution to scholarship in subject specialist area</p> <p>A commitment to safeguarding and promoting the welfare of children and adults at risk.</p> <p>A willingness to undertake colleague training as required, eg Child Safeguarding/Protection</p>	<p>Publication, practice-led output and conference profile</p>

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**An offer of employment will be subject to an application to the Disclosure and Barring Service (or overseas equivalent) for an Enhanced Disclosure**

Person Specification prepared by:	Suzie Lorimer Margareta Ross
Date:	10/04/2024